How to place a Semester Pass Order

1. Login to the Edenred Commuter Benefits Site by entering your Harvard Key Credentials.

2. From your Edenred Commuter Benefits Dashboard, click on ‘Place an Order’.

3. Next, select the Semester Pass that you would like to purchase. Please note: final price is determined at checkout.

4. Please make sure to update your delivery address (if needed), so Edenred can mail your pass to the right location. Your address needs to be a valid US address.

Helpful Tips

The deadline to order the following semester passes is as follows:
- Jan-May = Dec 8th
- Feb-May = Jan 8th
- Sept-Dec = Aug 8th

Discount offered exclusively by Harvard?
Harvard students take advantage of a 50% discount on the original pass price.

Never received commuter rail pass?
Commuter Rail passes are mailed with Certified Mail to ensure successful delivery. Certified Mail is a special USPS service that requires signature of receipt. If USPS cannot successfully deliver

Never received bus/subway pass?
You can request replacement on the “My Account – Order History” tab of your Edenred ordering portal by clicking “Did Not Receive”

Confirm Your Delivery Information

<table>
<thead>
<tr>
<th>Address 1</th>
<th>Address 2</th>
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</thead>
<tbody>
<tr>
<td>1550 Massachusetts Ave</td>
<td></td>
</tr>
<tr>
<td>Cambridge</td>
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Delivery information should reflect the address at which you receive mail in the US.